

### **TO OUR ESTABLISHED PATIENTS:**

Please complete the updated enclosed Patient Information and Health History forms. We ask that you list ALL CURRENT MEDICATIONS on the form. Dr. Binette and Patricia Armstrong also ask that you bring all your current medications, vitamins, and supplements that you take, in their original containers (if you take any). Bring the completed forms with you to your appointment and plan on arriving 15 minutes earlier than your appointment time so we can make copies of your insurance card(s).

We participate with most insurance plans. We ask that you bring your insurance card(s) to every visit so that we can check it for accuracy. We ask that you bring a photo ID card, if you have not already done so, as we need to make a copy of it to put into your chart. This not only protects our patients' identities, but is helpful for our office staff to be able to identify you.

It is your responsibility to determine your insurance benefits as well as to verify our participation with your plan. Your visit may require procedures or tests that may fall under your deductible, even if you have a co-pay for an office visit. Patients with a managed care plan will need to have a referral in place at the time of their visit. Please call your primary care physician to be sure they have processed your referral.

Co-pays are due on the day of service as well as payment in full for those patients that are paying privately. Our patients with deductible insurance plans can expect a statement with any remaining balance to be mailed to them as soon as we have processed payment from your insurance.

Please feel free to contact our office with any questions that you may have. We look forward to seeing you again soon!

WOMEN'S SPECIALTY GROUP PHYSICIANS AND STAFF